

San Dieguito River Park  
 Joint Powers Authority  
 18372 Sycamore Creek Road  
 Escondido, CA 92025  
 (858) 674-2270 Fax (858) 674-2280  
 www.sdrp.org

**JOINT POWERS AUTHORITY  
 BOARD OF DIRECTORS**

Chair Joe LaCava  
 San Diego City Council

Vice-Chair Chris Khoury  
 Citizens Advisory Committee

Brian Pepin  
 Poway City Council

Dwight Worden  
 Del Mar City Council

Christian Garcia  
 Escondido City Council

Marni von Wilpert  
 San Diego City Council

Joel Anderson  
 Supervisor, County of San Diego

Terra Lawson-Remer  
 Supervisor, County of San Diego

Jill MacDonald  
 Solana Beach City Council

Dustin Fuller, Ex Officio  
 22<sup>nd</sup> District Agricultural  
 Association

Shawna Anderson  
 Executive Director

**SAN DIEGUITO RIVER PARK  
 JOINT POWERS AUTHORITY  
 11:00 a.m.  
 Friday, May 17, 2024  
 County Administration Center  
 1600 Pacific Highway, San Diego  
 Room 302/303**

Speaker slips will be available. Please fill out a slip and give it to the Chair prior to the meeting if you wish to speak about an item on the agenda. The Board may act on any item listed on the Consent or Action Agenda.

Introductions and Announcements

Pledge of Allegiance

Approval of the Minutes of April 19, 2024 (Page 3-8)

Executive Director's Report

CAC Report

**Public Comment**

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board and not appearing on today's agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, no action shall be taken by the Board on public comment items.

## DISCUSSION/ACTION

1. Neighborhood Reinvestment Program Grant Application (Page 9-18)
2. Consider Recommendation of JPA Budget Ad-hoc Committee and Approve Draft FY24-25 Operating Budget (Page 19-32)

## INFORMATION

3. Project Status Updates
  - a. Osuna Segment of Coast to Crest Trail
  - b. Reach the Beach Fairgrounds Trail and Gateway
  - c. San Dieguito Lagoon Phase II Restoration (aka W-19)
  - d. CTC Trail - East San Pasqual and Sutherland Gaps Project
4. Coordination Reports (oral)
  - a. San Dieguito River Valley Conservancy
  - b. Friends of the San Dieguito River Valley
  - c. Volcan Mountain Foundation
  - d. San Dieguito Lagoon Committee
5. Jurisdictional Status Reports (oral)

An opportunity for the Board members to report on actions taken within their jurisdiction to further the park planning process.
6. Correspondence
7. Closed session with legal counsel pursuant to California Government Code Sec. 54956.9(d)(4) regarding potential litigation regarding damage to Coast to Crest Trail.

THE NEXT REGULAR JPA MEETING will be June 21, 2024. If you have any questions, please contact Dewanda Vandermost at [dewanda@sdrp.org](mailto:dewanda@sdrp.org) or (858)674-2270

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**SAN DIEGUITO RIVER PARK  
JOINT POWERS AUTHORITY  
Minutes of April 19, 2024**

**MEMBERS PRESENT**

Joe LaCava - Chair  
Chris Khoury – Vice Chair  
Brian Pepin  
Dwight Worden  
Marni von Wilpert  
Greg Kazmer – Alternate  
Jill MacDonald

**REPRESENTING**

City of San Diego District 1  
Citizens Advisory Committee  
City of Poway  
City of Del Mar  
City of San Diego Dist. 5  
County of San Diego Dist. 2  
City of Solana Beach

**MEMBERS ABSENT**

Terra Lawson-Remer  
Consuelo Martinez  
Dustin Fuller

**REPRESENTING**

County of San Diego Dist. 3  
City of Escondido  
22nd Agricultural District, Ex Officio

**VISITORS/STAFF PRESENT**

Shawna Anderson  
Dewanda Vandermost  
Wayne Brechtel  
Brian Elliot  
Lizzy Bendrick  
Becca Smith  
Quinton Grounds  
Lee BenVan  
Cheryl Goddard  
Maggie Brown  
Kristina Leyva

**REPRESENTING**

San Dieguito River Park JPA  
San Dieguito River Park JPA  
San Dieguito River Park JPA, General Counsel  
City of San Diego District 1  
County Parks & Recreation Department  
County of San Diego Dist. 3  
City of San Diego Dist. 5  
City of San Diego Public Utilities Department  
San Dieguito River Valley Conservancy  
Friends of San Dieguito River Valley  
Friends of San Dieguito River Valley

**Introduction and Announcements:**

Chair LaCava convened the meeting at 11:02 a.m. A roll call was taken and a quorum of seven board members were present to begin the meeting.

**Pledge of Allegiance**

**Approval of the Minutes of February 16, 2024**

Board Member Pepin moved to approve the minutes and Board Member Alternate Kazmer seconded the motion. All in favor.

Yes votes: LaCava, Khoury, Pepin, MacDonald, Worden, vonWilpert, Kazmer (Alt)

No votes: None

Absent: Lawson-Remer, Martinez

Abstain: None

**Executive Director's Report**

Executive Director Anderson announced that SDRP JPA hired an environmental planner with an expected start date of June 3, 2024.

Director Anderson recounted presentations made by JPA staff to the La Jolla Rotary, the Urban Land Institute, and the Del Mar Lagoon Committee.

Director Anderson reported that SDRP JPA purchased a new Chevrolet Silverado truck from an Escondido dealership for the fleet price of \$57,807.

Director Anderson described recent SDRP JPA events and activities, such as; the Ramona Trails Ride at Sikes Adobe hosted by the Conservancy and park rangers, continuing the work on the Cactus Wren restoration project funded by a SANDAG grant, she also reminded the board about the upcoming Volunteer Appreciation Party to be held at Sikes Adobe Farmstead May 19<sup>th</sup>, 2024.

**CAC Chair's Report**

Board Member Khoury stated that there had not been a CAC meeting for the last two months and had nothing to report.

**Public Comment** – No public comments received.

**DISCUSSION/ACTION**

**1. Consideration of City of San Diego Easement Acquisition for El Camino Real Bridge Replacement Project**

**Recommendation: Approve Resolution 24-3 granting easement and temporary construction permit to City of San Diego to accommodate El Camino Real Bridge Replacement and authorize Executive Director to finalize and sign final documents.**

Executive Director Anderson provided specifics for the City's requested use of the easement areas and the logistics and benefits of the project including a Coast to Crest Trail connection under the new bridge. She

stated the offer of \$3,400 for the easements based on the City's appraisal . She stated that the easement sale will be conditioned on approvals from two granting agencies in accordance with the JPA's property deed, which is in process.

Executive Director Anderson recommended two text changes be made to the proposed resolution including to section #3 to reference the City's landscape plans and removal of the word "staging" explaining that the City will not be staging equipment or materials on the easements.

Chair La Cava pointed out that the City's project will also provide connections on both sides of El Camino Real to the CTC Trail that will improve accessibility in the area.

The board members discussed:

- Clarification regarding the vegetation and language related to the replanting and the old bridge pavement removal.
- Confirmation that the project had completed CEQA and Coastal Commission approvals and that an Environmental Impact Report and field studies were done.

**Public Comment**- no public comment

Board Member Pepin moved to approve Resolution 24-3, including the two text changes to the resolution, granting easements to the City of San Diego to accommodate the El Camino Real Bridge Replacement and authorize Executive Director Anderson to finalize and sign the final documents. Board Member Alternate Kazmer seconded the motion. All in favor.

Yes votes: LaCava, Khoury, Pepin, MacDonald, Worden, vonWilpert, Kazmer (Alt)

No votes: None

Absent: Lawson-Remer, Martinez

Abstain: None

## 2. **FY23-24 Quarter 3 Budget Report**

**Recommendation: None**

Executive Director Anderson reviewed the status of the third quarter operating budget and the first quarter budget for the Coast.

**Public Comment**- no public comment

3. **Report from JPA Ad-hoc Budget Committee**

Chair LaCava summarized their March meeting with the Executive Director and that they continue to explore other sources of revenue. He also reported discussions and agreements are in process with the San Dieguito River Valley Conservancy and their plan to contribute \$25,000 per year to the JPA operations fund.

Executive Director Anderson added that the Committee reviewed Staff's proposed FY24-25 budget and that the budget is projected to keep member agency contributions at their current amounts (same as FY23-24). The Committee approved scheduling the proposed budget for consideration at the May meeting. She notified all member agency staff as a courtesy as requested by the Committee.

Board Member Worden suggested that the Board explore an inflation factor and other measures to add greater stability to the operations budget as a potential amendment to the joint powers agreement.

Board Member Kazmer agreed with Board Member Worden and recommended that a committee review the JEPA and bylaws for other potential changes and updates. Board Members Kazmer, Worden, and LaCava agreed to serve on a Bylaws/JEPA Ad-hoc committee.

**Public Comment**- no public comment

4. **Authorize Budget Allocation for Sycamore Westridge Conservation Easement Income**

**Recommendation: Authorize budget allocations for conservation easement sale proceeds.**

Executive Director Anderson explained the details of the conservation easement income of \$166,500 and recommended allocations.

Chair LaCava suggested deferring the decision for the allocation of the remaining \$54,696 until the next JPA meeting when the Board considers the proposed FY24-25 operations budget.

**Public Comment**- no public comment

Board Member Alt. Kazmer made a motion to approve authorization of the Staff's recommended budget allocations:

- reimburse the JPA operations account for the truck purchase of \$57,806,
- deposit \$30,000 to the JPA's Vehicle Reserve account,
- contribute to the County's CTC San Dieguito Road Pathway project engineering plan with \$10,000,
- purchase an All-Terrain Vehicle for \$14,000.

And that the remaining balance of \$54,694 be deferred and determined during consideration of the FY24-25 operations budget at the May meeting. Board Member Worden seconded the motion. All in favor.

Yes votes: LaCava, Khoury, Pepin, MacDonald, Worden, vonWilpert, Kazmer (Alt)

No votes: None

Absent: Lawson-Remer, Martinez

Abstain: None

5. **Status of Horsepark Trail Repair**

**Recommendation: None**

Executive Director Anderson stated that there continues to be no response from the 22<sup>nd</sup> Agricultural District CEO, nor the Horsepark operator regarding the JPA's letter requesting the bridge and trail repair. Anderson reported her conversation with Ex Officio Board Member Fuller that Ag District staff is working on the problem but didn't have details. Director Anderson recommended that a JPA Board Member initiate contact with the CEO. .

Chair LaCava agreed to call the 22<sup>nd</sup> Agricultural District CEO to discuss the situation.

Board member Worden added that communication to the 22<sup>nd</sup> Agricultural District should emphasize that the JPA be involved in defining the scope of the problem and the design of the fix of the damage and that the inability to use the trail is contributing to the overall damage.

The Board directed Staff to add a closed session to the next JPA meeting to discuss the matter further.

**INFORMATION**

6. **Project Status Updates**

- a. **Osuna Segment of Coast to Crest Trail** – Director Anderson reported that the license agreement from the City of San Diego was unanimously approved which allows for the grant invoicing to start. Development permits are still in process. Formalizing the contract with the state of California grant office for the Senator Blakespear grant is in the works.
- b. **Reach the Beach Fairgrounds Trail** – Meetings held with the City of Del Mar staff and coordinating the contract for the state grant.
- c. **San Dieguito Lagoon Phase II Restoration (aka W-19)** – June 5<sup>th</sup>, 2024 scheduled opening of the inlet. The ribbon cutting and grand opening will be scheduled for September 2024.
- d. **CTC Trail – East San Pasqual and Sutherland Gaps Project** – Project consultants in coordination with Staff are finalizing cost estimates for the trail feasibility study for three different trail options for the East San Pasqual Gap. A draft feasibility study will be presented to the CAC and other interested community groups for input and comments. The Sutherland Gap project draft design is in the works.

Chair LaCava introduced his Deputy Chief of Staff Brian Elliot who shared an update on the Surf Cup trail site development permit that had expired and is now in the City's submittal process for re-issue.

7. **Coordination Reports (oral)**

- a. **San Dieguito River Valley Conservancy** - Director Cheryl Goddard highlighted several key efforts by the Conservancy to support the JPA. Their board voted to continue contributing 2/5th of the JPA's Interpretive Ranger's salary for the next year, totaling \$29,000. Additionally, they allocated \$10,000 to the County's San Dieguito Road Pathway CTC Trail study to match the JPA's contribution.

Goddard also announced the Conservancy's commitment to contribute an annual amount of \$25,000 to the JPA for operational costs. The Conservancy also secured funding for 10 acres of ice plant mapping in the San Dieguito Lagoon through an SDG&E grant of \$40,000 to aid in ice plant removal in the lagoon area. Goddard announced that the Wildlife Conservation Board awarded the Conservancy \$1.5 million for habitat restoration in the Rancho Santa Fe reach of the San Dieguito River. Lastly, a joint funding event with the JPA called "Valley Vibes" is scheduled for June 2nd at the lagoon ranger station.

- b. **Friends of the San Dieguito River Valley**- no report
- c. **Volcan Mountain Foundation** – no report
- d. **San Dieguito Lagoon Committee**- no report

8. **Jurisdictional Status Reports** – Chair LaCava inquired about the Hodges Ped/Bike Bridge maintenance agreement with the City of San Diego and if there has been a resolution. Executive Director Anderson shared that she is in conversations with City staff regarding maintenance responsibilities for the bikeway connecting to the Hodges Ped/Bike Bridge, and discussions are focused on road and pathway maintenance. Board Member vonWilpert requested that she be kept in the loop.

Board Member Worden announced the annual progress report on SCE's San Dieguito Lagoon restoration will be presented on May 9<sup>th</sup> at Del Mar Townhall.

Board Member vonWilpert announced the Friends of Lake Hodges clean up scheduled for April 21 at 9:30A.

Chair LaCava adjourned the meeting at 12:20 p.m.



**Agenda Item 1**  
**May 17, 2024**

**TO:** JPA Board

**FROM:** Staff

**SUBJECT:** County of San Diego - Neighborhood Reinvestment Program: Outdoor Equity Access Vehicle and Trailer

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**RECOMMENDATION:**

Approve application and resolution for Neighborhood Reinvestment Program Grant.

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The Neighborhood Reinvestment Program provides grant funds to County departments, public agencies and to nonprofit community organizations for one-time community, social environmental, culture or recreational needs.

Typically, interpretive programs involve an orientation at a meeting location followed by a hike to a specific destination. Currently, individuals with limitations often either opt out of these programs or remain at the meeting location due to their inability to walk long distances. JPA staff is recommending the JPA apply to County District 3 to fund an Outdoor Equity Access Vehicle (UTV) and a covered utility trailer for storage and transport. The quoted price for the vehicle and trailer is \$34,602. An anonymous donor from the Friends of Sikes Adobe has committed to donate a \$15,000 match to purchase the UTV, and the proposed grant application is to fund the remaining balance of \$19,602.

The vehicle is an Electric Club Car Onward 6-passenger Lifted HP LI-ION Vehicle (UTV), and a 7 x14 Victory Cargo Trailer (for towing the UTV). The primary purpose of acquiring a UTV and trailer is to enhance the accessibility of the Coast to Crest Trail system specifically for individuals with physical limitations. The UTV can accommodate up to six people and would be utilized by JPA staff to transport individuals with mobility limitations to various locations along the trail system and other sites such as Sikes Adobe Farmstead, enabling greater access to educational and interpretive programs. It is estimated that this initiative would provide greater accessibility to over 500 individuals per year who currently do not have access to experience San Dieguito River Park interpretive programs.

Respectfully submitted,  
Leana Bulay  
Senior Interpretive Ranger

Attachment 1: Neighborhood Reinvestment Program Grant application  
Attachment 2: Vehicle and Trailer quotes and pictures



# Agenda Item 1: Attachment 1 COUNTY OF SAN DIEGO

## APPLICATION FOR NEIGHBORHOOD REINVESTMENT PROGRAM GRANT

[READ INSTRUCTIONS FIRST](#)

ALL FIELDS MUST BE COMPLETED AS APPLICABLE

**ELIGIBILITY:** Only non-profit or government/public agencies operating in San Diego County may apply.

**What is the legal status of your organization?**

Non-Profit Corporation       Government/Public Agency

Federal Tax Identification Number (TIN or EIN): 95-6000932      Organization Name: San Dieguito River Valley Regional Open

(Must match the California Attorney General Charitable Registration Verification, IRS form, and Secretary of State Business Name)

**ADDITIONAL CRITERIA (ATTORNEY GENERAL & SECRETARY OF STATE COMPLIANCE):**

Please attach proof of the organization's eligibility to apply in the following two ways: 1) Current or Exempt status with the California Attorney General's Charitable Organization Registry and 2) Active status with the California Secretary of State's Business Search. Screen shots or other evidence should be included as attachments with this application.

**ORGANIZATION:**

Street Address

Address: 18372 Sycamore Creek Rd

City: Escondido      State: Ca      Zip: 92025

Mailing Address       Same as Street Address

Address: \_\_\_\_\_

City: \_\_\_\_\_      State: \_\_\_\_\_      Zip: \_\_\_\_\_

Popular Name or d.b.a.: San Dieguito River Park JPA

**Supervisorial District** (based on street address of organization):     1     2     3     4     5    (Select only one)

Title of Grant Request:    Outdoor Equity Access Vehicle

**Contact Person** (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)

Name: Shawna Anderson      Title: Executive Director

Telephone Number: 858-674-2275x13      Fax Number: \_\_\_\_\_      Email: Shawna@sdrp.org

**Grant Administrator** (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)

(This individual must be different from the Contact Person listed above)

Name: Leana Bulay      Title: Senior Interpretive Ranger

Telephone Number: 858-674-2275x14      Fax Number: \_\_\_\_\_      Email: Leana@sdrp.org

**PROPOSAL:**

**PROJECT LOCATION** (see instructions)

Street Address: 15699 San Andres Dr. Del Mar Ca 92104

Community to be Served: Entire San Diego County

**For Capital Projects:**

Owner of Project Site: \_\_\_\_\_

Name of person or entity responsible for project site maintenance (Provide a copy of any maintenance agreements or commitment letters, if applicable.) \_\_\_\_\_



Agenda Item 1: Attachment 1
COUNTY OF SAN DIEGO

APPLICATION FOR NEIGHBORHOOD REINVESTMENT PROGRAM GRANT

ORGANIZATION NAME: San Dieguito River Valley Regional Open Space
TITLE OF GRANT REQUEST: Outdoor Equity Access Vehicle

Purpose of grant: (Describe the purpose for which you are seeking grant funding. If your request consists of multiple components, please describe each item in priority order and indicate the associated amount requested. A higher priority shall be given to requests for capital projects and/or one-time expenses.)

This grant proposal seeks funding for an Outdoor Equity Access Vehicle (UTV) and a covered utility trailer for storage purposes. The UTV's open design provides participants with a 360° view, while its electric motor ensures that they can easily hear the ranger's interpretive information, thereby enhancing their overall experience. The addition of an enclosed cargo trailer not only facilitates the transportation of the UTV to various locations within the park but also protects it from environmental elements.

The primary objective of acquiring a UTV and trailer is to improve the accessibility of the Coast to Crest Trail system, particularly for individuals with physical limitations. The UTV has a seating capacity for up to six people. It will be utilized by JPA staff to transport individuals with mobility limitations to different locations along the trail system, enabling their participation in educational and interpretive programs.

Estimated Total cost of the project: 34,602 (Provide verifiable cost estimates with this application)

Total Amount requested from the County (minimum \$3,500): 19,602 Estimated project completion date: 8/2024

Have you made any expenditures to date for this project that you expect to claim under this grant: [ ] Yes [X] No
IMPORTANT: This information will be used to determine the effective date of your grant if awarded.

If YES, the date of the first expenditure: Month: Year:

If NO, when do you expect to start the project: Month: August Year: 2024

QUESTIONS 1 & 2 WILL BE USED TO HELP EVALUATE YOUR PROPOSAL

1. Briefly describe how your organization measures or plans to measure the (positive) impact of activities/operations proposed in the community. Provide an estimate of how many people will be served.

To measure the positive impact of the proposed activities and operations in the community, the San Dieguito River Park JPA will announce and advertise the addition of the UTV to community partners, particularly senior centers, schools and after school programs, to ensure they are aware of the new accommodations. This will be achieved through press releases, website updates, social media posts, newsletters, and information displayed on Park kiosks. The San Dieguito River Park will track the number of new participants and partnerships because of the UTV availability. This consistent usage will allow for an estimate of over 800 people benefiting from the UTV, calculated based on the vehicle utilization at least twice a week and at special events.

2. What other funding partners/sources do you have for this project?

The JPA has received a private donation from the Friends of Sikes Adobe for \$15,000 towards a match for the UTV. The quoted cost of the UTV is \$25,277 and the trailer at \$9,325, that totals \$34,602. This grant request is to cover the remainder of the cost at \$19,602. Other funded educational programs and special events would benefit from the UTV. Many of these programs are in collaboration with the Friends of Sikes Adobe, San Dieguito River Valley Conservancy, County of San Diego and the City of Del Mar.



Agenda Item 1: Attachment 1

# COUNTY OF SAN DIEGO

## NEIGHBORHOOD REINVESTMENT PROGRAM GRANT APPLICATION SUMMARY OF FINANCIAL INFORMATION

ORGANIZATION NAME: San Dieguito River Valley Regional Open Space Authority  
TITLE OF GRANT REQUEST: Outdoor Equity Access Vehicle

**Financial Solvency:**

Please Type Initials LB

I hereby certify that this organization is currently financially solvent and not at risk for insolvency.

FINANCIAL STATEMENT	PRIOR YEAR ACTUALS	CURRENT YEAR BUDGET
Current Year Start Date: <u>07/01/23</u>		
<b>COUNTY COMMUNITY ENHANCEMENT GRANTS</b>		
<b>COUNTY NEIGHBORHOOD REINVESTMENT GRANTS</b> (Formerly Community Projects Grants)		
<b>CITY FUNDING</b> City Name: _____		
<b>OTHER REVENUES</b> (Please itemize below)		
Habitat Management Plan Income	\$96,095	\$97,360
Member Agency Assessment	\$1,174,802	\$1,292,368
Other income	\$325,043	\$345,742
<b>TOTAL REVENUES</b> (If more than \$50,000, attach IRS form 990 or 990EZ. If \$50,000 or less, attach IRS form 990-N e-postcard)	\$1,595,939	\$1,735,471
<b>TOTAL EXPENDITURES</b> (enter as a negative number)		
<b>OPERATING SURPLUS (DEFICIT)</b>	\$1,595,939	\$1,595,939

**Agenda Item 1: Attachment 1**

**RESOLUTION OF THE BOARD OF DIRECTORS**

OF San Dieguito River Valley Open Space Park Joint Powers Authority  
*(Organization name)*

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the San Dieguito River Valley Open Space Park Joint Powers Authority  
*(Organization name)* wants to file an application with County of San Diego for Neighborhood Reinvestment Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of San Dieguito River Valley Open Space Park Joint Powers Authority :  
*(Organization name)*

1. Confirms that San Dieguito River Valley Open Space Park Joint Powers Authority is a non-profit California corporation or a public agency under the laws of the State of California;
2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's current fiscal year; and
3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment funds for the current fiscal year.

1. Print Name: Shawna Anderson  
Title: Executive Director

Signature: \_\_\_\_\_

2. Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Signature: \_\_\_\_\_

3. Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Adopted on this 17 day of May, 2024

\_\_\_\_\_  
Secretary, Board of Directors

**Validate**

LEVINE ACT DISCLOSURE FORM

GRANT APPLICANTS MUST COMPLETE, SIGN AND SUBMIT THIS FORM

California Government Code Section 84308, commonly referred to as the "Levine Act," precludes an officer of the County from participating in a decision regarding a permit, license, contract, or other entitlement for use if the officer received any campaign contributions totaling more than \$250 (aggregated) from a party to a decision, a participant with a financial interest, or their respective agents, in the twelve months prior to a decision. The officer may not receive, direct, or solicit such contributions while an application is pending and for twelve months after a decision from a party, a participant with a financial interest, or their respective agents. The Levine Act requires parties to disclose contributions made by parties or their agents; this must be done on the record of the proceeding.

For additional information on the Levine Act, please visit the website of the Fair Political Practices Commission: https://www.fppc.ca.gov/

Grants issued by the County of San Diego are reviewed and approved by the Board of Supervisors. A list of the current Board of Supervisors is found at https://www.sandiegocounty.gov/content/sdc/general/bos/. Applicants should access this link to review the names prior to disclosing the information below.

Please disclose the following information:

Have you or your company, or any agent on behalf of you or your company, made any political contributions of more than \$250 to any County of San Diego public official who is running for office in the 12 months preceding this application? Please aggregate any contributions made over the previous 12 months to determine if the \$250 threshold has been met.

YES NO

If yes, please identify the following:

Name of each public official to whom a contribution was made:
Name of contributor:
Date of contribution:
Amount of contribution:
Contributor's Address:
Contributor's Phone number and email:

Answering yes to the above may preclude the identified official from participating in the decision for your grant application. While your application is in process and pending and during the twelve months following the decision, you are required to update this form for any new campaign contributions made to any County of San Diego public official within thirty (30) days of making the contribution. This obligation pertains only to County of San Diego public officials who have jurisdiction over your grant. Please contact the County personnel processing your grant application if you have any questions.

If the applicant is a corporation, a limited liability corporation, partnership, or other form of business entity, please identify any shareholder or owner that has more than a 50% ownership interest, if any:

Shawna Anderson

Digitally signed by Shawna Anderson
Date: 2024.05.10 10:37:57 -07'00'

05/10/2024

AUTHORIZED SIGNATURE

DATE

Shawna Anderson, Executive Director

NAME AND TITLE

COMPANY NAME

COMPANY ADDRESS

**Cart Mart Inc.**  
237 South Bent Avenue  
San Marcos, CA 92078  
United States

<b>Quote #</b>	14001
<b>Date</b>	05-07-2024
<b>Expires</b>	06-06-2024
<b>Contact</b>	Sergio Martinez

**Prepared for** San Dieguito River Park JPA  
Leana Bulay  
18372 Sycamore Creek Rd  
Escondido, CA 92025  
United States

T: 858-674-2270 x14  
E: leana@sdrp.org

**ACCEPT QUOTE**

## Club Car Onward 6 Passenger Lifted

### One-Time Fees

Category	Item	Qty	Price	Total
Club Car / Golf Car	<b>Club Car Onward 6 Passenger Lifted HP LI-ION</b> <b>Standard Equipment:</b> <ul style="list-style-type: none"> <li>• High Performance Electric AC Drive with LI-ION</li> <li>• Standard Club Car Silver &amp; Black Domed Nameplate</li> <li>• Brush guard</li> <li>• Front Fender Flares</li> <li>• Rear Fender Flares</li> <li>• DC/DC Converter, 16 amp</li> <li>• Dual USB Port</li> <li>• Uncommon Key Switch A</li> <li>• Soft Comfort Grip Steering Wheel with Scorecard Clip</li> </ul>	1	\$20,827.00	<b>\$20,827.00</b>
Required Options	<b>Onward Body Color</b>  <u>Color Option:</u> Metallic Jade Green	1	\$0.00	<b>\$0.00</b>
Required Options	<b>Onward 6 Seat Options</b>  <u>Seat Options:</u> Standard Seat, Beige	1	\$0.00	<b>\$0.00</b>
Accessories	<b>Onward Canopy Options</b>  <u>Canopy Kit:</u> Long Beige Canopy	1	\$654.00	<b>\$654.00</b>
Required Options	<b>Lifted Tires and Wheels</b>  <u>Tires and Wheels:</u> 14" Mercury wheel - 23X10-14	1	\$0.00	<b>\$0.00</b>
Accessories	<b>Onward Accessories</b>  <u>Windshield:</u> Split Windshield Heavy Duty, Tinted (CA ONLY)	1	\$426.00	<b>\$426.00</b>

Category	Item	Qty	Price	Total
	Mirrors: 5 Panel Wink Mirror		\$76.00	\$76.00
PREP FEES	<b>Dealer Prep &amp; Inspection (PDI)</b>	1	\$475.00	<b>\$475.00</b>
	PDI Service: Consumer Cars with Standard Options		\$475.00	\$475.00
Delivery	<b>Outbound Freight/ Delivery</b>	1	\$200.00	<b>\$200.00</b>
	Outbound: 1-100 Miles		\$200.00	\$200.00
Inbound Freight	<b>Inbound Freight California</b>	1	\$945.00	<b>\$945.00<sup>†</sup></b>
	INBOUND: Inbound Freight Club Car 6 Passenger		\$945.00	\$945.00

<sup>†</sup> Non-taxable item

Please contact us if you have any questions.



Subtotal	\$23,527.00
Sales Tax (7.75%)	\$1,750.11
<b>Total Due</b>	<b>\$25,277.11 USD</b>

**ACCEPT QUOTE**

**Cost Breakdown**

Category	One-Time Fees
Club Car / Golf Car	\$20,827.00
Required Options	—
Accessories	\$1,080.00
PREP FEES	\$475.00
Delivery	\$200.00
Inbound Freight	\$945.00
Sales Tax	\$1,750.11
<b>Total Balance Due</b>	<b>\$25,277.11 USD</b>

**Quote Attachments**

-  [2021\\_Onward\\_Brochure\\_Digital.pdf](#) (3.59 MB)
-  [Wiring\\_Instructions.pdf](#) (172 KB)

**Payment Terms:** NET 30 (COMMERCIAL ONLY)

**Payment Method:** Check

**Estimated Delivery:** 4 Weeks ARO



# Invoice

Invoice For:  
San Dieguito River Park

**Salesperson: Breyda Sanchez Suazo**

TrailersPlus Lakeside  
12024 Woodside Ave  
Lakeside, CA 92040

Phone: 619-784-2208  
www.trailersplus.com  
County: SAN DIEGO

**Customer Information**

Leana Bulay  
18372 Sycamore Creek Rd  
Escondido, CA 92025 USA  
Phone: 7607161214  
Email: leana@sdrp.org

**Invoice TRPL31-42894**

Type:VICTV714TA2  
Color:CHAMPAGNE  
Year: 2024  
GAWR: 3500

**QUOTE VALID UNTIL 5-12-2024**

VIN: 4RAVS1429RK091706  
Manufacturer: Interstate  
GVWR: 7000  
Curb Weight: 2159  
Date: 5-9-2024

ITEM	DESCRIPTION	QTY	UNITS	EACH	COST
<b>Trailer Invoice</b>					
VICTV714TA2	7 X 14 Victory V-Nose Tandem Axle VIN:4RAVS1429RK091706	1.	EACH	\$11199.00	\$11199.00
DISCOUNT	Trailer Discount	1.00	EACH	\$-3370.00	\$-3370.00
	DISCOUNTED TRAILER PRICE	1.00		\$7829.00	\$7829.00
TITLEFEE	Title transfer-licensing fee	1.00	EACH	\$0.00	\$0.00
	Trailer Sales Tax		TAX	\$606.75	\$606.75
<b>Parts/Service Invoice</b>					
09-HPL001-KA	Hockey Puck Locks. <a href="#">Click For More Info</a>	1.00	Piece	\$48.72	\$48.72
10-HDCL2516	Heavy Duty Coupler Lock for 2-5/16 A-frame coupler <a href="#">Click For More Info</a>	1.00	Each	\$245.92	\$245.92
LABOR	Labor Charge per 30 MInutes	1.00	Time	\$90.00	\$90.00
CA-TITLE	CA State DMV Fee	1.00	Each	\$24.00	\$24.00
EFILEFEE	Electronic Filing Fee. Filing provided by MVSC	1.00	EACH	\$33.00	\$33.00
06-BK0005	Fastway Zip Trailer Breakaway Cable 4 Foot <a href="#">Click For More Info</a>	1.00	Piece	\$26.68	\$26.68
09-CLP001	Coupler Latch Pin Simple <a href="#">Click For More Info</a>	1.00	Piece	\$5.10	\$5.10
02-TR0015-BLK	Tire Radial 205/75R15C on 5 Hole 545 Blk Mod Wheel	1.00	Piece	\$278.40	\$278.40
DOCFEE	Documentary service processing fee	1.00	EACH	\$69.00	\$69.00
TIRETAX	State imposed tire recycling tax/fee	1.00	EACH	\$8.75	\$8.75
10-SF0001	Shop Fee	1.00	Each	\$7.00	\$7.00
	Parts/Service Sales Tax		TAX	\$52.77	\$52.77
<b>Payments Applied</b>					
	Invoice Total				\$9325.09
	Total Collected				\$0.00
	Due				\$9325.09

We're behind you all the way.  
trailersplus.com



CLUB CAR ONWARD 6-PASSENGR, LIFTED



7X14 TRAILER



## Agenda Item 2 May 17, 2024

**TO:** JPA Board  
**FROM:** Staff  
**SUBJECT:** Proposed FY24-25 JPA Budget

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### RECOMMENDATION:

Consider and Approve Proposed FY24-25 Budget

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At your Board's April meeting, the JPA's Ad-hoc Budget Committee reported their meeting with the Executive Director in March to consider the draft FY24-25 operations budget. The Ad-hoc Committee agreed that the proposed budget as presented be scheduled for Board consideration and approval. Also, your Board asked that the balance of unallocated funds from a conservation easement sale be discussed when considering the FY24-25 budget.

Attachment 1 includes an executive summary of the proposed operating budget along with projected income and spending details. The proposed FY24-25 budget does not increase member agency contributions from current levels (i.e., same contribution levels as FY23-24). This is largely due to income anticipated from nonmember sources as described in Attachment 1.

### Allocation of Funds from Conservation Easement Sale

The allocation of \$166,500 to be received from a conservation easement sale was approved at your Board's April meeting, which included reimbursing the JPA's operations account for a recent truck purchase, depositing \$30,000 to the equipment reserve account, donating a \$10,000 match to the County in FY24-25 for the San Dieguito Pathway engineering study, and purchasing an ATV. Your Board elected to reserve the remaining balance of \$54,694 for discussion with the FY24-25 budget consideration. Options discussed included depositing the funds into the JPA's Endowment Fund (at San Diego Foundation) or reserving all or part for another use. Staff recommendation is to deposit the amount into the JPA's Operations Endowment Fund.

### Ad-hoc Bylaws/JEPA Committee

Your Board established an Ad-hoc Bylaws/JEPA Committee as recommended by the Ad-hoc Budget Committee to discuss possible revisions to the JEPA regarding a budget inflation factor and/or other measures to improve stability of the operations budget over time when facing budgetary challenges like years of high inflation (2021-2023). The Committee consists of Board Members LaCava, Worden, and Kazmer. A meeting of this committee will be scheduled soon.

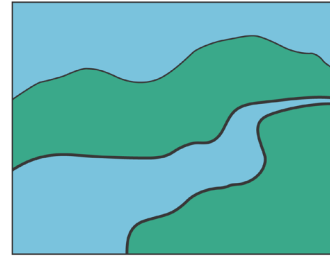
**Agenda Item 2**  
**May 17, 2024**

Respectfully submitted,  
Shawna Anderson  
Executive Director

Attachment 1: Proposed Fiscal Year 2024-25 Budget

# San Dieguito River Park

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## FISCAL YEAR 2024-25 BUDGET *PROPOSED*

### MISSION

*To preserve and restore land within the Focused Planning Area of the San Dieguito River Park as a regional open space greenway and park system that protects the natural waterways, natural and cultural resources and sensitive lands and provides compatible recreational opportunities, including water related uses, that do not damage sensitive lands;*

*To provide a continuous and coordinated system of preserved lands with a connecting corridor of walking, equestrian, and bicycle trails, encompassing the San Dieguito River Valley from the ocean to the river's source.*

PRESENTED TO THE BOARD OF DIRECTORS: May 17, 2024

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

**EXECUTIVE SUMMARY**

The proposed Fiscal Year 24/25 general operating budget represents the main component of the JPA's overall fiscal profile essential to accomplishing and sustaining the mission and objectives of the San Dieguito River Park per the adopted Concept Plan. The JPA's annual operating budget reflects the needs of a small, efficient, and highly performing organization to manage the daily operations of the SDRP and maintain the quality experience expected by residents and visitors to the region.

**SDRP Budget Overview**

The JPA's overall budget consists of the following components: the general operating budget, coast trails budget (funded by Southern California Edison), endowments (operating endowment and habitat management areas), and operating and capital reserves. This proposed operating budget focuses on the revenues and expenditures projected to perform daily operations for managing and maintaining the SDRP in FY24/25.

The Operating Budget follows a fiscal year (July 1 through June 30) consistent with the JPA's member agencies, and funds wages and benefits and recurring expenses associated with operating and maintaining park facilities and programs. The Capital Projects budget is funded by grants and private donations separate from the general operating budget. Capital projects are managed separately with dedicated and distinct funding sources approved by the Board in separate actions throughout the year. Most capital projects are multi-year in scope and therefore span multiple fiscal years.

The main revenue sources of the Operating Budget include member agency contributions, income from SCE for labor and administration costs associated with the lagoon area Trails Management Agreement, funds from the San Dieguito River Valley Conservancy, endowments that fund JPA obligations associated with habitat management areas throughout the SDRP, annual distributions from the JPA's operations endowment (at San Diego Foundation), fee-for-service contracts (e.g., W-19 project), and trail event revenues and small private donations. New revenue sources for FY24/25 include labor reimbursements from two state grants: Outdoor Equity and Trails & Greenways grants.

**FY 24-25 Operating Budget Highlights**

New sources of revenue projected for FY24-25 will maintain operations at a stable level and allow for staff merit increases without increasing member agency contribution amounts from FY23-24.

**Member Agency Contributions**

The proposed FY24-25 budget does not increase member agency contributions from current levels (i.e., same amounts as FY23-24). This is largely due to the income anticipated from non member agency

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

sources as described below.

**Non Member Agency Revenue Sources**

Non member agency revenues are projected to equal 30.6% of total operating revenues in the FY24-25 budget. The percentage of non member agency income sources has varied from 25-29% in the past four years. Non member agency revenues will increase by 28.6% in FY24-25, a significant amount largely due to grant reimbursements, an increase in coast income reimbursement, and contributions from the Conservancy. A summary of the new revenue sources for FY24-25 are:

1. The JPA is receiving labor reimbursements from two state grants, the Trails & Greenways grant (Osuna Trail) and the Outdoor Equity Escondido Explorers grant, totaling a projected \$50,000 in FY24-25. These two grant budgets include JPA labor matches and labor expenses. The Trails & Greenways grant terminates in 2027 and the Outdoor Equity in 2026. Although short-term, these labor reimbursements intentionally offset the JPA's labor expenses thereby maintaining necessary staff levels to fulfill SDRP objectives. Labor reimbursements from grant sources, when available, is a practice used in previous fiscal years.
2. A new projected revenue source applied to the FY24-25 operating budget is a \$25,000 contribution from the JPA's partner, the San Dieguito River Valley Conservancy. Agreements regarding this contribution as well as a long-term annual contribution to the JPA's operating budget are currently being drafted between the JPA and Conservancy. The Conservancy intends to establish a dedicated restricted and perpetual fund from an estate donation expected in Summer 2024 to generate revenues for JPA operating fund contributions.
3. The San Dieguito River Valley Conservancy will also continue to fund 2/5ths of an interpretive ranger salary/benefits in FY24-25 for education-related programming responsibilities per an annual agreement established in 2021 between the JPA and Conservancy. This amount is \$29,468 for FY24-25. This funding source may be discontinued in 2026 at the end of the Outdoor Equity program at which point the JPA would resume the full cost for this position.

**Employee Salaries**

As in previous budgets, wages represent the largest portion of JPA expenditures. It remains a challenge to keep pace with salaries offered by comparable public agencies including the JPA's member agencies. The proposed FY24-25 budget maintains staff salaries at a level needed to support ongoing and planned JPA projects and programs. JPA staff provides critical in-kind labor matches for public grants, and it is thus important to maintain an adequate level of expertise to remain qualified and competitive for grant funding. JPA's small staff has a skill set that includes grant writing, CEQA expertise, planning and land use, education programming, accounting administration, land management, and park maintenance.

The proposed FY24-25 budget includes changing the Environmental Planner position to full-time (from 32 hours to 40 hours) to attract qualified applicants to the position. The FY24-25 budget also includes a

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

promotional staff increase for one management-level ranger to retain senior level experience at the JPA and merit increases for other staff based on performance. Merit raises range from 2-7% and are recommended to maintain wage competitiveness and retain the level of expertise needed to continue SDRP programs and projects. In 2023, two Ranger I positions were replaced with entry-level Ranger Aide positions thus providing greater flexibility in the budget for salary adjustments and upward mobility. The goal is for salaries to be commensurate with similar park agencies although JPA positions continue to pay below those offered by our member agencies.

**Other Expenses**

Other mandatory line-item expenses (insurance, workers compensation, etc.) and operational expenses such as materials, fuel, and vehicle maintenance are projected to rise modestly in FY24-25, while other line-item expenses are reduced.

1. The JPA's health benefit costs for its employees (flex credits) will increase by 7% this year, The JPA subsidizes its employee's share of their health care plans consistent with the County's subsidy as a benefit for JPA employees.
2. A new line-item expense this fiscal year is the JPA's annual \$44,362 loan repayment of a \$500,000 loan secured in 2018 for construction of the lagoon ranger station. In the past four fiscal years loan payments were reimbursed with funds from the SCE Coast Budget (four years of a ten-year temporary office fee of \$48,000 that expired in 2022). The loan will be paid off in 2033.
3. The proposed FY24-25 budget does not include a contribution to the JPA's equipment reserve fund as customary in most other years. Other funding sources were used in 2023/4 to increase the fund to a current balance of \$75,329, plus another planned deposit of \$30,000, which is adequate to replace a ranger truck with an EV when needed. Contributions to the fund should continue in the future as future operating budgets allow.



**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

**BUDGET SUMMARY ALL FUNDS**

**Operating Budget - Proposed**

<b><u>Revenues</u></b>	Approved FY22/23	Approved FY23/24	<b>Proposed FY24/25</b>
Coast-SCE Income (2024) *	\$ 336,280	\$ 289,907	\$ 358,961
General Operating Income (Proposed)	\$ 1,373,434	\$ 1,502,439	\$ 1,564,412
<b>Total</b>	<b>\$ 1,709,714</b>	<b>\$ 1,792,346</b>	<b>\$ 1,923,373</b>
<b><u>Expenditures</u></b>			
Coast-SCE Expenses (2024)	\$ 336,280	\$ 289,907	\$ 358,961
General Operating Expenses	\$ 1,373,434	\$ 1,502,439	\$ 1,564,412
<b>Total</b>	<b>\$ 1,709,714</b>	<b>\$ 1,792,346</b>	<b>\$ 1,923,373</b>
<b>Revenues/Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\*Equals total coast budget, a portion of which funds 2.5 rangers and admin costs.

**Capital Projects**

Project	Est Revenue (FY24/25)	Est Expenditures (FY24/25)	Pending Funding	Sources
Osuna segment of CTC Trail	\$400,000	\$400,000	Reimbursable	-Trails & Greenways -FY23-24 State budget allocation
Reach Beach Trail and Gateway	\$300,000	\$300,000	Reimbursable	-Del Mar Foundation -FY23-24 State budget allocation
CTC Trail Gaps Planning/Design	\$870,190	\$870,190	Reimbursable	Get-to-71 funds held by Conservancy

**Operating and Capital Reserves (as of April 2024)**

Fund	Amount	Source	Anticipated Needs	Notes
Operating Reserve	\$355,336	RSF Foundation Non-Endowment Fund	None anticipated	23% of revenue (33% target per JPA Policy)
Capital/Equipment Reserve	\$75,373	SDRP Capital Reserve Accounts Vehicles/Equipment	EV Ranger truck	\$30K deposit expected by June 2024

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

**GENERAL OPERATING BUDGET DETAIL – PROPOSED** (numbers in dollars)

	Approved	Approved	Approved	Proposed	
	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Difference
<b><u>REVENUES</u></b>					
<b>Habitat Management Plan Income</b>					
Caltrans Bernardo Mountain Endowment (RSFF)	10592	11187	11043	11254	211
HOA Fees- Golem Property (Paid monthly by HOA)	26000	26000	26000	26364	364
General Habitat Mgt. Fund (RSFF)	34795	36730	36747	36950	203
Sycamore Preserve (Blum, RSFF)	4500	5035	4635	4692	57
SDRVC Bernardo Mtn Endowment (RSFF)	17845	18776	18935	18935	-
<b>Subtotal HMP Income</b>	<b>93,732</b>	<b>97,728</b>	<b>97,360</b>	<b>98,195</b>	<b>835</b>
<b>Other Income</b>					-
Sandag W19 Reimbursement Estimate	30000	30000	30000	5000	(25,000)
Osuna T&G Grant Labor Reimbursement Estimate				20000	20,000
Outdoor Eq grant Labor Reimbursement Estimate				30000	30,000
Sikes Adobe Historic Farmhouse Events	1000	1000	1000	1000	-
22nd Ag. Offtrack Betting Revenue	0	2000	3000	5000	2,000
SCE Coast income (rangers+admin)	199714	234580	233032	297761	64,729
Membership fee Transferred from SDRVC	1800	1250	1500	1000	(500)
SDRVC Agreement - 2/5th Int Ranger Sal+Benefits	0	25967	27650	29468	1,818
SDRVC Ops Donation				25000	25,000
SDRP San Diego Foundation Endowment	27000	28334	27200	31984	4,784
Trail Events	2000	4000	10000	10000	-
Donations	5000	6000	10000	13000	3,000
Julian Property rental income	2361	2361	2361	2398	37
<b>Subtotal- Non Member Agency Contribution Revenues</b>	<b>362,607</b>	<b>433,220</b>	<b>443,103</b>	<b>569,806</b>	<b>126,703</b>
<b>Member Agency Contributions</b>	<b>1,119,612</b>	<b>1,174,794</b>	<b>1,292,368</b>	<b>1,292,368</b>	<b>0</b>
<b>Total General Operating Fund Revenues</b>	<b>1,482,219</b>	<b>1,608,014</b>	<b>1,735,471</b>	<b>1,862,173</b>	<b>126,703</b>

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

	Approved	Approved	Approved	Proposed	
	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Difference
<b>EXPENDITURES</b>					
Salaries and Benefits					
Permanent Wages	684740	744812	789340	836542	47,202
Combined - CERS Tiers (Co rates updated annually)	276320	292313	346823	359370	12,547
Other Post Retirement Benefits (OPEB 1.06%)	9586	10427	9788	8867	(920)
Pension Obligation Bond Repayment (3.942%)	37414	40697	34494	32976	(1,518)
OASDI and Medicare (6.2+1.45%= 7.65%)	52383	56978	60385	63995	3,611
Employee Group Life Ins., Disab Insur.	1400	1400	1400	1400	-
Worker's Compensation Insurance	27000	41084	44307	40739	(3,568)
Flex Credit (Health Plan 5%)	128025	142219	158226	169461	11,235
Unemployment Insurance	250	1000	1000	1000	-
Benefit sub-total	532,378	586,118	656,423	677,810	21,387
<u>Total Wages and Benefits</u>	1217118	1330930	1445763	1514351	68,589
Habitat Management Areas - Services, Supplies and Materials					
Materials	2000	5000	5000	5000	-
Consultants	8000	15000	12000	12000	-
Mitigation Sites- planting, watering, monitoring	500	5000	5000	7000	2,000
Subtotal- Habitat Management Areas	10,500	25,000	22,000	24,000	2,000
Open Space/Trails Management					
Fire Breaks	5000	5000	5000	6000	1,000
Tractor/Trailer Repair and Maintenance	5000	5000	5000	5000	-
Solar Automatic Gates Repair	6000	4000	4000	7000	3,000
Park radios maintenance fee		2775	2775	2775	-
Trailhead Portapotties (4 inland)	13988	14000	14000	14000	-
Subtotal- OS/Trails	48,988	52,775	53,775	57,775	4,000
Small Projects					
Office Water Tank	8500	0	0	0	-
Hodges Bridge Eng Inspection	6000	0	0	8000	8,000
Hodges Bridge minor repairs	0	2000	2000	3000	1,000
Subtotal- Small Projects	14,500	2,000	2,000	11,000	9,000
Office and Administration, Services, Supplies, and Materials					
Telephone/Cell/Fax/Satellite Service	12000	12500	12500	12500	-

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

	Approved	Approved	Approved	Proposed	
	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Difference
Insurance- General and Property Liability, Auto	40000	50000	51291	56185	4,894
Insurance- Medical/Liability for Volunteers	500	500	500	550	50
Vehicles- Fuel	12000	13000	14000	14804	804
Vehicles- Maintenance, Tires, Repair	10000	10000	14000	14000	-
Loan Repayment – Lagoon Ranger Station (to 2033)				44362	44,362
Office Operation and Maintenance	10000	11000	10000	11000	1,000
Julian property maintenance	2300	2300	2300	2300	-
Uniform Allowance	2000	2000	2500	2500	-
Mileage reimbursement	500	400	200	700	500
Lake Hodges Bridge Lease (City of SD)	3852	3852	3852	3852	-
Dept of Health Permit/ Lake Hodges Bridge (City of SD)	535	765	765	765	-
Sikes Adobe (maintenance, ops, programs)	21000	21000	21000	21000	-
Memberships (professional)	900	500	500	500	-
Miscellaneous- Petty Cash Expenditures	700	100	100	100	-
Office Supplies	3900	3900	3900	2900	(1,000)
Postage	900	300	300	200	(100)
Printing- Stationary/Maps	2000	2000	1000	1000	-
Professional Services	38000	38800	39300	41000	1,700
Attorney- \$10,000					
Auditor- \$15,200					
County- Treasury Services- \$3,300					
Computer- Website Services- \$8,500					
Admin Asst - \$4,000					
Maps, GIS	900	500	5000	3000	(2,000)
Legal Notices	300	300	300	100	(200)
Education/Volunteer Programming	11000	11000	10000	9000	(1,000)
Book, Publications, Subscriptions	200	200	200	200	-
Replacement Computer Equipment	2000	1000	1000	2000	1,000
Training (Seminars, Trails Conf., Herbicide Lic.)	2500	2267	2500	2500	-
Utilities (at undercrossing)	125	125	125	125	-
Computer Software (QB, Zoom, Adobe, 365, ArcGIS)	1500	1500	4300	3200	(1,100)
Email Distribution Service (discontinued in 2022)	1000	0	0	0	-
Subtotal - Office Admin, Supplies, and Materials	180,612	189,809	201,433	250,343	48,910
Other Charges					
Lease/purchase copier equipment	4500	4500	4500	4704	204
Reserve Transfer (truck/equipment replacement)	1000	3000	6000	0	(6,000)

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

	Approved	Approved	Approved	Proposed	
	FY 21-22	FY 22-23	FY 23-24	FY 24-25	Difference
Subtotal- Other Charges	5,500	7,500	10,500	4,704	(5,796)
<b>Total General Operating Fund Expenditures</b>	1,482,219	1,608,014	1,735,471	<b>1,862,173</b>	126,703
<b>Amount increase/decrease from previous year</b>		125,795	127,457	<b>126,703</b>	

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

**MEMBER AGENCY CONTRIBUTIONS – PROPOSED FY24-25 BUDGET**

	<b>JEPA Contribution Percents</b>	Approved FY21/22	Approved FY22/23	Approved FY23/24	<b>Proposed FY24/25</b>
<b>Total Member Contributions</b>		\$ 1,119,612	\$ 1,174,794	\$ 1,292,368	<b>\$ 1,292,368</b>
<b>Del Mar</b>	0.06	\$ 67,177	\$ 70,488	\$ 77,542	<b>\$ 77,542</b>
<b>Solana Beach</b>	0.07	\$ 78,373	\$ 82,236	\$ 90,466	<b>\$ 90,466</b>
<b>Poway</b>	0.10	\$ 111,961	\$ 117,479	\$ 129,237	<b>\$ 129,237</b>
<b>Escondido</b>	0.13	\$ 145,550	\$ 152,723	\$ 168,008	<b>\$ 168,008</b>
<b>County of San Diego</b>	0.32	\$ 358,276	\$ 375,934	\$ 413,558	<b>\$ 413,558</b>
<b>San Diego</b>	0.32	\$ 358,276	\$ 375,934	\$ 413,558	<b>\$ 413,558</b>
<b>Total</b>	1.00	\$ 1,119,612	\$ 1,174,794	\$ 1,292,368	<b>\$ 1,292,368</b>
Change from previous FY		\$ 41,575	\$ 55,182	\$ 117,574	\$ 0

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

**JEPA Member Agency Contribution Formula**

**Public Agency Contribution Formula**

The Public Agency Contribution Formula is based upon the following calculations, using the most recent U.S. Census data (2020), and current jurisdictional acreage within the JPA jurisdiction.

<b>Public Agency</b>	<b>Population (2020)</b>	<b>Population Weighted Percentage<sup>1</sup></b>	<b>Juris-dictional Acreage</b>	<b>Juris-dictional Acreage Weighted Percentage<sup>2</sup></b>	<b>Total (Population% + Acreage%)</b>	<b>Public Agency Contribution <sup>3</sup></b>
<b>Del Mar</b>	4,268	5%	459.77	2%	7%	6%
<b>Solana Beach</b>	12,941	8%	0	0%	8%	7%
<b>Poway</b>	48,841	8%	666.33	4%	12%	10%
<b>Escondido</b>	151,038	11%	850.35	4%	15%	13%
<b>Unincorporated County</b>	505,675	32%	55,885.91	4%	36%	32%
<b>San Diego</b>	1,386,932	32%	16,325.93	4%	36%	32%
					<b>114%</b>	<b>100%</b>

**<sup>1</sup>Population Weighted Percentage**

- 0-10,000 = 5%
- 10,001-50,000 = 8%
- 50,001-250,000 = 11%
- 250,001-500,000 = 22%
- 500,001 and above = 32%

**<sup>2</sup>Jurisdictional Acreage Weighted Percentage**

- 0 = 0%
- 1-500 = 2%
- Above 500 = 4%

**<sup>3</sup>Rounded and Normalized**

Except when required by the Public Agency Contribution Formula, beginning in the Fiscal Year 2017 Budget, Public Agency Contribution increases will not exceed 5% of the prior year's required contribution. This does not preclude any Public Agency from contributing funds in addition to the required contribution.

**Agenda Item 2: Attachment 1**  
**SAN DIEGUITO RIVER PARK JPA**  
**FISCAL YEAR 2024 - 2025 BUDGET PROPOSED**

**STAFFING SCHEDULE**

TITLE AND POSITIONS	<u>Approved FY 22-23</u>		<u>Approved FY 23-24</u>		<u>Proposed FY 24-25</u>	
	Positions	FTE	Positions	FTE	Positions	FTE
Executive Director	1	1	1	1	1	1
Environmental Planner	1	0.8	1	0.8	1	1
Resources and Trails Manager	1	1	1	1	1	1
Snr Interpretive Ranger	1	1	1	1	1	1
Snr Supervising Ranger	1	1	1	1	1	1
Interpretive Ranger	1	1	1	1	1	1
Sr Ranger	1	1	1	1	1	1
Ranger I/Aide	4	4	4	3	4	4
Office Manager	1	1	1	1	1	1
<b>Total</b>	<b>12</b>	<b>11.8</b>	<b>12</b>	<b>11.8</b>	<b>12</b>	<b>12</b>

**ORGANIZATION CHART**

