



San Dieguito River Park
Joint Powers Authority
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**JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Chair Jill MacDonald
Solana Beach City Council

Vice-Chair Chris Khoury
Citizens Advisory Committee

Joe LaCava
San Diego City Council

Marni von Wilpert
San Diego City Council

Joel Anderson
Supervisor, County of San Diego

Terra Lawson-Remer
Supervisor, County of San Diego

Terry Gaasterland
Del Mar City Council

Consuelo Martinez
Escondido City Council

Jenny Maeda
Poway City Council

Dustin Fuller, Ex Officio
22nd District Agricultural
Association

Shawna Anderson
Executive Director

**SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY**
11:00 a.m.
Friday, December 12, 2025
County Administration Center
1600 Pacific Highway, San Diego
Room 302A

Speaker slips will be available. Please fill out a slip and give it to the Chair prior to the meeting if you wish to speak about an item on the agenda. The Board may act on any item listed on the Consent or Action Agenda.

Introductions and Announcements

Pledge of Allegiance

Approval of the Minutes of November 14, 2025 (Page 3-10)

Executive Director's Report

CAC Report

Public Comment

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board and not appearing on today's agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, no action shall be taken by the Board on public comment items.

DISCUSSION/ACTION

1. FY25-26 Q1 Budget Report (Pg 11-12)
2. Approve 2026-27 CAC Chair (Pg 13)
3. 2026 Board Officer Elections and Committee Appointments (Pg 14-16)
4. Appoint Executive Director Recruitment Committee (Pg 17)
5. Board Meeting Venue (Oral)

INFORMATION

6. Project Status Updates
 - a. Osuna Segment of Coast to Crest Trail
 - b. Reach the Beach Fairgrounds Trail and Gateway
 - c. San Dieguito Lagoon Phase II Restoration (aka W-19)
 - d. CTC Trail - East San Pasqual and Sutherland Gaps Project
7. Coordination Reports (oral)
 - a. San Dieguito River Valley Conservancy
 - b. Friends of the San Dieguito River Valley
 - c. Volcan Mountain Foundation
 - d. San Dieguito Lagoon Committee
8. Jurisdictional Status Reports (oral)
An opportunity for the Board members to report on actions taken within their jurisdiction to further the park planning process.
9. Correspondence – None
10. Closed session with Legal Counsel: None

THE NEXT REGULAR JPA MEETING will be held on January 16, 2026 **in room #302A**. If you have any questions, please contact Dewanda Vandermost at dewanda@sdrp.org or (858)674-2270

**SAN DIEGUITO RIVER PARK
JOINT POWERS AUTHORITY
Minutes of November 14, 2025**

MEMBERS PRESENT

Jill MacDonald – Chair
Chris Khoury – Vice Chair
Brian Elliot
Consuelo Martinez
Jenny Maeda
Terry Gaasterland
Marni von Wilpert
Dustin Fuller

REPRESENTING

City of Solana Beach
Citizens Advisory Committee
City of San Diego District 1, Alt
City of Escondido
City of Poway
City of Del Mar
County of San Diego Dist. 2
22nd Agricultural District, Ex Officio

MEMBERS ABSENT

Terra Lawson-Remer
Joel Anderson

REPRESENTING

County of San Diego Dist. 3
County of San Diego Dist. 2

VISITORS/STAFF PRESENT

Shawna Anderson
Dewanda Vandermost
Nathan Lacy
Wayne Brechtel
Lizzy Bendrick
Katy Chappaz
Jonathan Muenkel
Udo Wahn
Victoria Touchstone
Kristina Leyva
Jeff Carmel
Ryan Ewart
Polly Wheatley
Barbara Casino
Candice Bowman
Beth Nelson
Rick Leyva

REPRESENTING

San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA
San Dieguito River Park JPA, General Counsel
County Parks & Recreation Department
RECON Environmental, Inc
General Counsel for Surf Sports
City of Del Mar Lagoon Committee
Rancho Bernardo Planning Board
Friends of San Dieguito River Valley
Friends of San Dieguito River Valley
Resident
Friends of San Dieguito River Valley
Carol Canyon HOA and resident
Friends of San Dieguito River Valley
San Dieguito Planning Group
Resident

Introduction and Announcements:

Chair MacDonald convened the meeting at 11:04 a.m. at Solana Beach City Hall and welcomed staff and attendees. Chair MacDonald also highlighted the significance of meeting near the polo fields, given the upcoming discussion on the Surf Cup Sports lease.

Pledge of Allegiance

Chair's Statement

Chair MacDonald read a prepared statement regarding the October 27, 2025 San Diego City Council meeting regarding Surf Cup Sports' lease on the Polo Fields property, removing open space deed restrictions and exempting the property from CEQA review.

The full text of the Chair's statement is hereby incorporated into these minutes as **Attachment 1** and is included for the official record.

Approval of the Minutes of October 17, 2025

No corrections or additions were noted for the October 17, 2025 minutes. Board Member Martinez moved to approve the minutes and Board Member Khoury seconded the motion.

All in favor.

Yes votes: MacDonald, Elliot (Alt), Maeda, Martinez, Khoury, Von Wilpert

No votes: None

Absent: Lawson-Remer, Anderson, Gaasterland

Abstain: None

Executive Director's Report – No Report

CAC Chair's Report – The Citizens Advisory Committee (CAC) met on November 7, 2025. Chair Khoury was unable to attend the CAC meeting, so Executive Director Anderson gave the report.

One of the primary agenda items was the Polo Fields and a recap of the recent San Diego City Council meeting. The CAC did not take action on the item but expressed disappointment about the outcome and supported JPA staff's actions to explore property rezoning and park dedication.

In addition, the CAC reviewed updates on two habitat conservation areas that the JPA recently assumed responsibility for: the Sycamore Westridge area in Poway and Caltrans mitigation site near the Lagoon Restoration Project adjacent to the freeway.

The Trails Committee also presented results of their CTC Trail user survey similar to the one conducted last year.

Public Comment – None

DISCUSSION/ACTION

1. Polo Fields Report

Recommendation: This information is provided for further Board discussion, potential action, and/or further direction to staff.

Executive Director Anderson provided an overview of the San Diego City Council's October 27, 2025 decision to terminate the open space deed restrictions on the City-owned Polo Fields property. The Council approved removing the grant deed restrictions and amending the Surf Cup lease to:

- Remove deed restrictions from the lease.
- Add a Coast to Crest Trail completion deadline of June 30, 2027 (requested by the JPA).
- Require annual payments of \$100,000 to the City's Park and Recreation Opportunity Fund.
- Adjust lease payments.

The new required deadline for the Coast to Crest Trail aligns with the planned Osuna Trail connection in spring 2027 and future linkage to the CTC trail undercrossing as part of the El Camino Real Bridge Replacement project, expected by 2030, creating a continuous 5-mile trail.

Anderson emphasized that while sports fields are considered recreational uses allowed in open space zones, the removal of deed restrictions leaves the property vulnerable to incompatible uses. Current zoning (Agricultural-Residential) permits development inconsistent with open space goals. To address this, she recommended working with City staff to explore and advocate for:

1. **Rezoning the property to Open Space** ("Open Space – Parks" or "Open Space – Conservation") to align with its community plan designation.
2. **Exploring permanent parkland dedication**, revisiting efforts from 2012 when dedication was supported but ultimately denied due to lease restrictions on public access.
3. **Establishing a 100-foot habitat buffer** along the river in the future to protect sensitive wetlands, which has been a longstanding JPA request.

These measures would not conflict with the current lease but would provide certainty for the property's future after the lease expires in 2044. Anderson asked for Board direction for next steps.

Board Discussion

Board members expressed a range of concerns and recommendations regarding the termination of deed restrictions and Surf Cup lease amendments. They acknowledged Councilmember von Wilpert's support for the community's and JPA's concerns with her vote in opposition.

Board members noted appreciation for the inclusion of a deadline for completing the Coast to Crest Trail but raised concerns about the trail's vulnerability to riverbank erosion. Khoury asked whether provisions exist to reposition the trail if erosion occurs. Executive Director Anderson responded that the lease does not include such a requirement and confirmed the trail's proximity to the river makes it susceptible to erosion. She noted that the JPA is responsible for maintaining the new trail after it is completed and signed off by the City.

Board members encouraged pursuing a zoning change to Open Space and stressed the need for improved lease enforcement and proposed working with Council President LaCava to designate a city staff contact for oversight and community inquiries.

Additional comments focused on the significant traffic impacts associated with Surf Cup events and the importance of documenting these impacts for future City Council consideration. Members expressed support for rigorous enforcement of lease terms and reiterated concerns about the scale of Surf Cup's operations and their environmental and community consequences.

Public Comment -

The Chair recognized members of the public to speak regarding the termination of open space deed restrictions and Surf Cup lease amendments.

- **Barbara Casino** (Carol Canyon HOA): Questioned the exemption from CEQA requirements and stated compliance would likely have prevented Surf Cup's operations at this scale.
- **Kristina Leyva** (Friends of the San Dieguito River Valley): Urged inclusion of a qualified project manager and an independent monitor for trail completion, raising concerns about invasive plant disposal and restricted public access.
- **Polly Wheatley** (Friends of the San Dieguito River Valley): Clarified that lease amendments remain pending until a January 16, 2026 court hearing and emphasized compliance with current lease terms.
- **Rick Leyva** (Resident): Raised concerns about communication, safety risks from a fuel depot, environmental compliance, and noted strong community opposition with 2,500 individuals prepared to support legal challenges.
- **Beth Nelson** (San Dieguito Planning Group): Reported the planning group's unanimous opposition to removing deed restrictions and would have liked clarification on the \$100,000 annual payment, suggesting it should be significantly higher based on property use.

No further public comments were offered.

2. Status of CTC Trail – Surf Cup Presentation (Oral)

Recommendation: None

Jonathan Muenkel, General Counsel for Pioneer Sports gave a slide presentation on Surf Cup's plans and timeline for completing the Coast to Crest Trail within Surf Cup Sport's lease area. He acknowledged the amended lease deadline approved by San Diego to complete the trail by June 30, 2027, and their plan to finish the trail earlier, anticipated by end of 2026. He reviewed the construction timeline and that a pre-construction meeting with contractors and City inspectors will be held next week.

Katy Chappaz, Recon Environmental, Surf Cup contractor for project management, outlined technical aspects of the trail construction including invasive species removal and native plant restoration and compliance with environmental regulations. She stated their intent to request modifications to the plans to improve trail drainage and trail tread with additional surfacing and will discuss with City inspectors.

Mr. Muenkel committed to quarterly updates and collaboration with JPA staff throughout the project.

Pioneer Sports representatives agreed to the following as requested by Board Members:

- Provide notification and communicate with JPA staff regarding project updates and status, scheduled meetings, and site visits, as appropriate.
- Provide written project schedule/timeline.
- Develop a communication plan and email list to share updates and documents with stakeholders, and community.
- Quarterly progress reports and improved communication

Public Comment- None

3. Reach the Beach and SDRP Western Gateway (Oral)

Recommendation: None

Executive Director Anderson updated the Board on the JPA's project and other plans at the project site that affect the JPA's project timeline and ability to meet the state grant deadline, such as uncertainties with SANDAG's LOSSAN rail realignment project (north alignment alternative) and Del Mar Living Levee Project. These changes affect the ability to construct the project within the project's state grant deadline of June 2027. Anderson explained that JPA and Del Mar staff are communicating, and Del Mar has incorporated the Reach the Beach trail into their Living Levee proposed project design. Del Mar is pursuing construction funds for the levee and trail.

Staff's recommendation is to work with the state grant officer to separate the Gateway component of the project from the Reach the Beach Trail and proceed with Gateway design and construction at a relocated site adjacent to the lagoon. Staff identified two potential sites for the Gateway that could be temporary or permanent locations. The trail component would proceed as part of Del Mar's Living Levee project.

Chair MacDonald made a motion to authorize Executive Director Anderson to proceed with staff's recommendation and Board member Martinez seconded the motion.

All in Favor.

Yes votes: MacDonald, LaCava, Maeda, Martinez, Gaasterland, Khoury, von Wilpert

No votes: None

Absent: Lawson-Remer, Anderson

Abstain: None

Public Comment- None

INFORMATION

4. Project Status Updates

- a) **Osuna Segment of Coast to Crest Trail** – No Report
- b) **Reach the Beach Fairgrounds Trail** – Discussed in Agenda Item 3.
- c) **San Dieguito Lagoon Phase II Restoration (aka W-19)** – Director Anderson reported that SANDAG is hosting the Wildlife Conservation Board meeting on November 20, at the San Elijo Nature Center. The event will include informational tables for each lagoon, including the San Dieguito Lagoon, and the opportunity to interact with WCB board members.
- d) **CTC Trail – East San Pasqual and Sutherland Gaps Project** – Work is continuing on the project design in coordination with relevant stakeholders.

5. Coordination Reports (oral)

- a. **San Dieguito River Valley Conservancy** – No report
- b. **Friends of the San Dieguito River Valley** – No report
- c. **Volcan Mountain Foundation** – No report
- d. **San Dieguito Lagoon Committee** - No report

6. Jurisdictional Status Reports –

Councilmember Martinez attended the California Native Plant Sale at Sikes Adobe and plans to attend the Sikes Adobe Harvest Tea. Additionally, she highlighted the upcoming Artisan Faire Holiday Market at Sikes Adobe December 7.

Executive Director Anderson expressed appreciation to Councilmember Von Wilpert for the new San Pasqual Valley Agricultural Preserve sign, noting its attractive design. Councilmember Von Wilpert highlighted the San Pasqual Valley Winery Trail, which spans both Escondido and county areas, and encouraged members to visit local wineries for Thanksgiving wine purchases.

7. Correspondence – None

8. Closed session with Legal Counsel: None

Chair MacDonald adjourned the meeting at 12:50pm

Chair's Statement, November 14, 2025
Attachment 1

November 14, 2025

Jill MacDonald
Chair, San Dieguito River Valley Joint Powers Authority

On October 27, 2025, Executive Director Shawna Anderson and I, as well as members of the San Dieguito River Valley Conservancy, the Friends of the San Dieguito River Valley, multiple San Diego environmental groups and many, many neighbors of the property locally known as the Polo Fields, attended a regularly scheduled meeting of the San Diego City Council. The item on the agenda was to amend the contract with the private entity known as Surf Cup Sports, removing the open space deed restrictions in the lease and exempting the property from the California Environmental Quality Act (known as CEQA) protections.

Though many dozens of speakers spoke out against this action, it appeared to me that this was a done deal, worked out in advance, to allow Surf Cup to continue to operate and profit without concern for the environment, neighbors, or the original intent behind the Fairbanks Ranch Specific Plan which, in 1983, promised all 600 acres as dedicated open space.

Today we are further from that goal than ever before. Surf Cup has built 18 soccer fields and permanent structures including a gym, lighting and fencing, making their commercial uses incompatible with the sensitive habitats surrounding the land that they lease from the City of San Diego. As Executive Director Anderson has written in her report, this property is in a flood zone, and although the site plan for the Coast to Crest Trail identifies a 100 foot buffer from the river, none exists as Surf Cup has been allowed, through inaction on the part of the City of San Diego, to use the area for soccer fields, vehicular access and parking.

So here we are, over 40 years later, with an incompatible use adjacent to the Coast to Crest Trail, and a commercial enterprise that has not fulfilled the requirements of their lease, which at the minimum was to build the trail through the land that they lease from the City. In the 10 years that they have operated their businesses; they have done nothing to support the River Valley JPA other than to degrade the environment and restrict access to the property.

The new lease terms demand that Surf Cup build the Coast to Crest trail, completing it no later than June 30 of 2027, but the issues of a buffer for the trail, the fencing that prohibits access, the horrific traffic generated by large events making access virtually impossible, and the future of the land once the current lease expires in 2044, were never discussed.

The vote at the San Diego City Council was 6-2 to amend the lease and exempt the property from CEQA. I want to thank San Diego City Council Member Marni Von Wolpert for speaking out in support of the San Dieguito River Park and voting against the lease amendments.

Chair's Statement, November 14, 2025
Attachment 1

My questions are:

1. How will these new lease requirements be monitored and enforced? Will someone from the City of San Diego be given responsibility to monitor compliance by Surf Cup Sports? If so, who, specifically? Or can an outside monitor be assigned? In the 10 years since Surf Cup became the owner of the lease there has been no one from the City of San Diego that has shown any interest in or ability to provide oversight.
2. How will public access to the trail be maintained once it is completed? The fences installed by Surf Cup make public access impossible.
3. Finally, to the attorney representing Surf Cup today. Please remind the owners that the San Dieguito Valley River Park JPA is a 501(c)(3) non-profit and we gratefully accept donations for the ongoing extension of the Coast to Crest Trail and maintenance of the park. All donations are fully tax deductible.

Finally, I am the mother of two and grandmother of five. I love youth sports. But this property is in the wrong location for the number and size of the events that take place. Access is difficult, it lies in a flood plain, the amount of traffic and litter generated is detrimental to the local residents, the environment, and the San Dieguito River Park.

SDRP JPA Operations Budget Summary FY 25-26 - 1st Quarter (July - September 2025)

	Thru 1st Qtr received	1st Qtr projected	1st Qtr Actual% (target 25%)	Total Annual Budget
Revenues				
Member Agencies	1356997	1,356,996	100%	1,356,996
SCE Coast Transfer (*see Coast Budget below*)	74215	74,215	25%	296,859
Habitat Mgmt. Endowments	6591	29,319	6%	117,275
Donations/Events/Other	7118	19,850	9%	79,398
OPS Endowment Distribution (SDF)	0	8,049	0%	32,195
SDRVC Contributions	0	6,250	0%	25,000
Total Revenue	1,444,921	1,494,678	76%	1,907,723
Expenditures				
Salaries & Benefits	381,520	389,949	24%	1,559,794
Trails Supplies & Services	23,003	17,612	33%	70,449
Liability Insurance/Volunteer Insurance	65,869	15,825	104%	63,300
Lagoon Ranger Station (Construction Loan)	0	11,091	0%	44,362
Office/Admin	11,271	9,711	29%	38,844
Professional Services	3,745	9,494	10%	37,974
Vehicle Maintenance & Fuel	15,767	7,525	52%	30,100
Habitat & Mitigation Management	16,464	5,500	75%	22,000
Sikes Adobe	7,160	5,250	34%	21,000
Education & Volunteer Support	1,134	2,250	13%	9,000
Other Expenses	2,688	2,350	29%	9,400
Vehicle Reserve Transfer	2,500	625	100%	2,500
Total Expenses	531,121	476,556	28%	1,908,723

Coast Budget Summary (Operated on Calendar Year) - Status through 3rd Quarter (Jan - Sept. 2025)

	Thru 3rdQtr received	3rd Qtr projected	3rd Qtr Actual (target 75%)	Total Annual Budget
Coast Fund Revenue				
Southern Calif. Edison	271,919	271,919	75%	362,559
Total Coast Revenue	271,919	271,919	75%	362,559
Expenditures				
Salaries & Benefits/Admin. (*see below*)	222,644	222,644	75%	296,859
Operations	19,226	31,275	46%	41,700
Materials	9,189	8,250	84%	11,000
Vehicle Fuel & Maint	7,767	6,750	86%	9,000
Vehicle Reserve Transfer	3,000	3,000	75%	4,000
Total Expenses	261,826	271,919	72%	362,559

(*2.5 Ranger Salary/Benefits/Admin per Trail Mgmt Agreement)

SAN DIEGUITO RIVER PARK JPA

CASH BALANCE REPORT & ENDOWMENT/RESERVE ACCOUNTS

Cash Balance Report	Balance as of 09/30/2025	
Fund (held at County Treasury)	Balance	Description
44625	\$ 1,465,779	Operating
44634	\$ 67,053	SDRP JPA - Coast
44655	\$ 399,602	Capital Projects
44656	\$ 89,403	Reserve Fund for vehicles and large equipment purchases
Total	\$ 2,021,837	

Endowments / Reserves	Balance as of 09/30/2025	Notes
Rancho Santa Fe Foundation <i>Habitat Management Areas</i>		
Bernardo Mnt 2 (Caltrans) #0116	\$242,109	5% Annual Draw for HMP services
SDRP General HMPs #0383	\$794,857	5% Annual Draw for HMP services
Coast/I5 #0384	\$468,658	HMP services to begin 2026
Sycamore Creek Inholding #0462	\$100,611	5% Annual Draw for HMP services
Sycamore Westridge Navy #0559	\$65,436	HMP services begin 2027
Other		
SDRP Operations Reserve #0382	\$465,020	Unrestricted; BOD authorized reserve purposes only
SFV Trail Repairs #0095	\$52,473	Reserved for SFV trail repairs per agreement with Crosby Estates
Del Mar Foundation San Dieguito Lagoon SCE restoration endowment	\$1,520,553	Hold until SCE's lagoon mitigation obligations complete and JPA assumes long-term management responsibility (30+ yrs)
San Diego Foundation #1161/#9516 JPA Operations Endowment	\$809,831	Semi-annual disbursement to JPA operating fund (\$32,117 FY24-25)
SDRVC JPA OPS Support #0552 Operations Endowment	\$556,705	Annual disbursement to JPA Operating Fund (\$25,000 FY24-25); RSFF - SDRVC Fund

Agenda Item 2
December 12, 2025

TO: JPA Board

FROM: Staff

SUBJECT: Approval of CAC Chair

RECOMMENDATION:

Approve Chris Khoury as elected CAC Chair for 2026/27.

Clause V.A of the JPA's Citizens Advisory Committee Bylaws requires JPA Board approval for a newly elected CAC Chair. The CAC unanimously reelected Chris Khoury at their December 5, 2025 meeting to serve as CAC Chair for 2026/27 for what will be his third and final two-year term. As CAC Chair, Chris will continue to serve as a member of the JPA Board representing the CAC (per Article IV.1(c) of JPA Bylaws).

Respectfully submitted,

Shawna Anderson
Executive Director

Agenda Item 3
December 12, 2025

TO: JPA Board of Directors

FROM: Staff

SUBJECT: 2026 Election of Officers and Committee Appointments

RECOMMENDATION:

Board motion and vote to elect Chair and Vice-Chair for 2026 term and appoint board members to serve on ad-hoc committees.

Board Officer Elections

JPA Policy P95-1 provides direction to select officers of the board as well as committee appointments (Attachment 1). Elections are held annually for Chair and Vice Chair for one-year terms, but the policy doesn't prohibit board members from serving additional terms if elected. The policy requires appointing a nominating committee although in recent years the board has elected to take nominations from the floor in lieu of a committee.

Ad-Hoc Committees

The currently active ad-hoc committee is the Budget Committee. The Budget committee provides review and input to the Executive Director regarding the JPA's annual operating budget before it is considered and adopted by the full Board, typically in May.

Discussions regarding the 4-year budget forecast and improving financial sustainability are also ongoing. Board members LaCava, MacDonald, and Martinez currently serve on the Budget committee. Current committee members may continue to serve on a committee or be replaced by other members, so long as a quorum is avoided.

Your Board appointed an ad-hoc committee in 2022 to discuss a lack of clarity regarding agency alternates and non-elected board members holding board officer positions. The committee met twice but no action was taken at the time. Staff recommends re-appointing this committee to review and recommend changes to Policy 95-1.

Respectfully submitted,

Shawna Anderson
Executive Director

Attachment 1: JPA Policy P95-1, Election of Board Officers

POLICY NO. P95 - 1

ADOPTION DATE: 3/17/95

**POLICY OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO RIVER
VALLEY REGIONAL OPEN SPACE PARK
JOINT POWERS AUTHORITY**

ELECTION OF JPA BOARD OFFICERS

PURPOSE

The San Dieguito River Park Joint Powers Authority (JPA) was formed to create, preserve and enhance the San Dieguito River Valley Regional Open Space Park (Park). The Joint Powers Agreement provides for the Board to select its officers from among the members. The purpose of this policy is to provide direction on the selection of officers.

POLICY

The success of the JPA in fulfilling its functions as authorized by its member agencies and in carrying out its programs to serve the people of San Diego County is in the hands of its Boardmembers and most importantly its officers. Therefore, it is the policy of this Board to select officers who are enthusiastically supportive, willing and able to promote the San Dieguito River Park and its goals and objectives, and to implement the will of the Board.

OFFICERS/TERMS

The Joint Powers Authority officers shall consist of a Chair and a Vice-Chair who will serve one year terms. In January of each year, customarily the Vice-Chair from the previous year will assume the Chair's office. At any time during the year should the Chair resign or be unable to serve in the function of Chair, the Vice-Chair will assume the Chairmanship. An effort shall be made to rotate the Chair and Vice-Chair positions among the various jurisdictions.

NOMINATING COMMITTEE

A nominating committee will be appointed by the Chair in October of each calendar year. The nominating committee shall present to the Board of Directors for their consideration at the next JPA meeting a proposed slate which includes nominations for the two officers and membership on the Land Use Committee, Acquisition and Financing Strategies Committee and the Budget/Administration/Policy Committee. These committees will meet as needed to accomplish the business of the JPA. The Board may accept the recommendations of the nominating committee or amend them by a majority vote.

REMOVAL FROM OFFICE

An officer of the San Dieguito River Park JPA may be removed by a majority vote of the Board of Directors.

Agenda Item 4
December 12, 2025

TO: JPA Board

FROM: Staff

SUBJECT: Executive Director recruitment and transition process

RECOMMENDATION:

Appoint Recruitment Committee to initiate and lead a recruitment process to replace retiring Executive Director.

At the JPA's October 17, 2025 meeting, the Executive Director announced her intention to retire from the JPA effective in June 2026. The recommendation was made to initiate a recruitment process for a new Executive Director and appoint a Board committee to lead that effort. The committee would initiate and lead a recruitment process for a new Executive Director with the assistance of General Counsel and the JPA Office Manager, including advertising, collecting and reviewing resumes, interviewing potential candidates and providing the Board with a short list of qualified candidates for consideration.

Director Anderson also offered her assistance during the transition and if desired after retirement as part-time consultant to the JPA to see existing projects to completion such as the Osuna segment of CTC Trail.

Respectfully submitted,

Shawna Anderson
Executive Director